

- A. Additional Data - Provide complete information for each item to certify compliance with contract documents.
1. Product or work item
 2. Firm, with name of principal
 3. Scope of compliance
 4. Signature by an officer of the manufacturer or other individual authorized to sign documents on behalf of the company.

PART 2 – MATERIAL

NOT USED

PART 3 – EXECUTION

3.1 GENERAL

Submittals are required for the items listed in the specifications or on the drawings. The following is a partial list of submittals required: Schedules, Manufacturer's Literature, Shop Drawings, Samples, Test Reports, Warranties, Certificates, Design Calculations, MSDS, and Installation Instructions. It should not be construed as a complete list of all submittals required. Submittal dates shall comply with this specification unless a more stringent date is specified. Substitutions and all requested changes will require a submittal.

3.2 SCHEDULE FOR CRITICAL SUBMITTALS

Process after the construction contract has been awarded and prior to NTP:

All Critical Submittals are due 30 calendar days after the contract has been awarded. See below for a list of critical submittals. The construction Notice to Proceed (NTP) will not be issued until all critical submittals are approved. All other submittals shall be submitted and approved prior to installation or construction. Critical submittals include the following:

1. Section 01300 - Construction Schedule
2. Section 02070 - Selective Demolition
3. **Section 15450 – Potable Water Storage Tank**

No later than two weeks after the contract has been awarded, the Contractor shall be available to participate in a meeting/telecom with the Contracting Officer, Resident Engineer and Office Project Engineer to discuss and coordinate the following:

- 1) Contractor's FAA point of contact for submitting the Critical Submittals.
- 2) Discuss the submittal process and forms.
- 3) Discuss process and forms for request of FAA security badges.
- 4) Discuss the proposed date for Notice to Proceed (NTP)